# TEN-STEP CREMATION PROCESS

# ONE

#### SAFEGUARDING PERSONAL IDENTITY

To ensure identity, the funeral home associate confirms the deceased name with the facility of death and with any and all identification paperwork provided by the facility where the death occurred. His or her fingerprint will be kept on file for identification purposes and can also be used to order keepsake jewelry.

# **TWO**

### **UNIQUE TRACKING SYSTEM**

Your loved one is logged into our tracking system and assigned an identification number, which is stamped into a stainless steel identification bracelet. This number is used to track every phase of the cremation process and stays with your loved one through the entire cremation process. Personal belongings are catalogued and placed in a secure area for their return to the family.

## THR EE

#### FAMILY IDENTIFICATION OPTION

If you select a package with a family identification viewing, our staff will bathe and dress your loved one in the clothes provided by the family or a gown we provide. Then, we will ask you, or a representative, to positively identify him or her prior to cremation. Your family will also be given time to spend with your loved one to say good bye. If your package does not include the viewing option, our staff will take a picture of your loved one for you to positively identify prior to cremation.

## FOUR.

#### **SECURING OF PAPERWORK**

The funeral director will obtain the signed death certificate from your loved one's physician and contact the county coroner to request the coroner's cremation authorization in a timely fashion.

## **FIVE**

# CHECKS AND BALANCES TO ENSURE CORRECT PAPERWORK

Two individuals, a funeral director and a funeral home staff member, will review all cremation paperwork. This is to ensure authorizations have been received and properly documented.

# SIX

#### TRANSFER TO THE CREMATORY

Your loved one will be transferred to our crematory and checked in by a funeral director, where he or she will receive a second identification tag. The date, time and name of the staff member in charge of the transfer to the crematory are then documented.

## **SEVEN**

#### **DETAILS AT THE CREMATORY**

The licensed funeral director who operates the crematory reviews all of the paperwork, cross referencing the identification bracelets to make sure everything is in order before the cremation process takes place.

## EIGHT

#### **DETAILS AFTER THE CREMATION**

After the cremation is complete, the stainless steel identification tag is double checked by two funeral directors to ensure identity, and the cremated remains are placed with the stainless steel identification tag into a temporary urn. The cremation paperwork is placed into our permanent files.

# **NINE**

## RETURN OF THE CREMATED REMAINS

Our staff will notify you to schedule a time for receipt of the cremated remains. At this time, we will provide a dignified setting in which to receive the urn where you may spend a few moments, privately, in quiet reflection.

## **TEN**

### **CELEBRATION OF LIFE**

If you chose, we will assist in planning a funeral or memorial service either before or after the cremation, in which you will appropriately celebrate the life of your loved one. A meaningful ceremony provides an opportunity for family and friends to pay tribute to your loved one and share the memories of a lifetime.

